



Brent Spence Bridge Corridor Project Virtual Public Hearing Participants Guide



This participant guide is for the Brent Spence Bridge Corridor Project virtual public hearing. The hearing will be broadcast to www.PublicInput.com/bsbc.

GETTING STARTED

Join by Computer

- Visit the project website at the hearing start time (**February 22, 2024 at 5:30 p.m.**):
- www.PublicInput.com/bsbc.
- If you don't see the hearing video begin at the start time, you may need to refresh your browser.
- If you see a play button on the screen, press play to activate the live feed.

Join by Phone

- Call 855-925-2801.
- Enter the code **10049** and follow the prompts.
- Press **1** to listen to the virtual public hearing.
- During the formal verbal comment period, you may press * at any time enter the speaker queue.

Audio

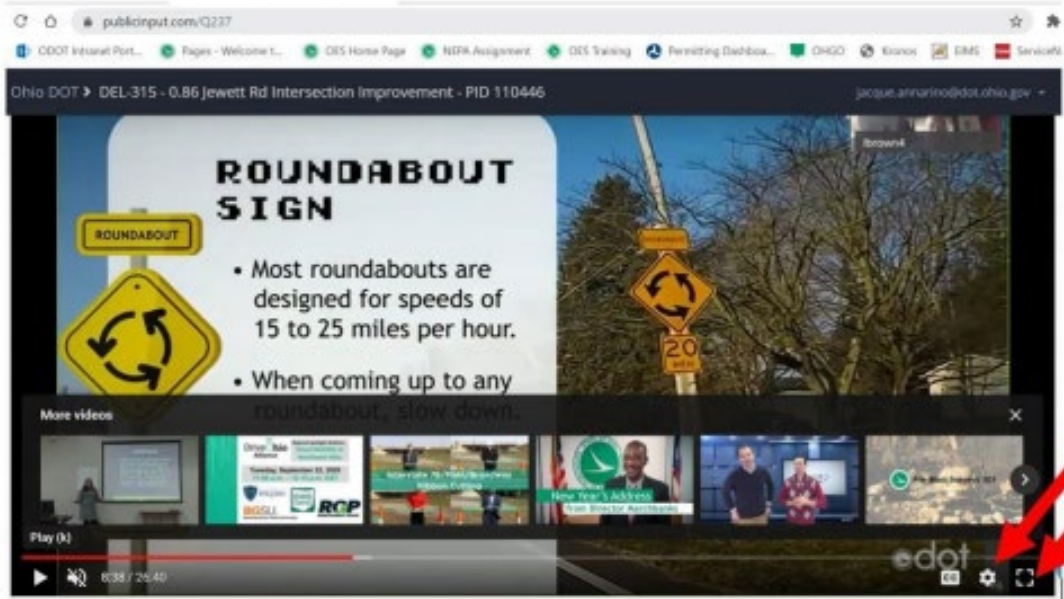
Participants connecting to the virtual public hearing through www.PublicInput.com/bsbc should automatically be connected to audio through the computer speakers/headset or smartphone/tablet/device.

- Participants may choose to listen to the hearing by phone if the connection is bad.
- If you see presenters talking but do not hear audio, try changing your audio connection.
- If that does not work, use the chat box to send a message to the team to let them know you are not getting sound.

Participants will remain muted until the formal verbal comment period following the hearing presentation.

Video

If the video is not clear, you can adjust video settings by clicking on the settings icon (see **1** in the graphic on the next page) at the bottom of the screen and selecting the appropriate pixel setting (higher number = better quality). Clicking on the screen icon (see **2** on the graphic on the next page) to enlarge the window to full screen may help as well.



Special Assistance or Accommodation

Persons attending the virtual public hearing who require interpretation or translation services, or a reasonable accommodation due to a disability should contact Keith Smith at 1-800-831-2142 or Keith.Smith@dot.ohio.gov no later than February 20, 2024.

Public Comments

Comments may be submitted using any of the methods listed below. KYTC, ODOT, and FHWA will consider and respond to all comments before issuing a final decision on the supplemental EA.

- Public verbal comments will be accepted after the formal presentation during the virtual public hearing. Comments will be limited to 2 minutes.
- Hearing chat: When the hearing begins, a chat box will appear on the right side of the screen next to the video window. Comments may be typed in the chat box at any time during the hearing and submitted by clicking the “submit” button. The chat will remain private during the hearing, but the project team will receive all submissions and include them as written comments in the project record.
- Website: www.PublicInput.com/bsbc
- Email: Keith.Smith@dot.ohio.gov
- Phone: 1-800-831-2142
- A written comment forms may be downloaded from www.PublicInput.com/bsbc and mailed to:

ODOT District 8 Office
Attn: Keith Smith
505 South State Route 741
Lebanon, OH 45036-9518

All comments carry equal weight, no matter how they are submitted. Comments must be received by **no later than March 8, 2024** to be considered in the decision-making process.

VIRTUAL PUBLIC HEARING GROUND RULES

The Kentucky Transportation Cabinet (KYTC) and the Ohio Department of Transportation (ODOT) recognize the value of public comments on their projects and community issues in the area surrounding those projects. To permit the fair and orderly expression of such comments, a formal verbal comment period will be provided during the public hearings. Representatives from KYTC and ODOT will listen to the comments, but no responses will be provided during the hearing. KYTC and ODOT will specifically respond in writing to all comments received, and the responses will be published as part of the public hearing record.

During the verbal comment period, the moderator of the hearing shall administer the rules of public participation, which are discussed below.

Hearing Procedure

- The virtual public hearing will be recorded. All comments are public record.
- At the beginning of the hearing, all attendees will be muted and will remain muted until the formal verbal comment period.
- After the presentation has concluded, there will be a formal verbal comment period.

Speaker Eligibility

Any member of the public is permitted to speak; however, organizations should select a single spokesperson. Speakers will be unmuted on a first-come, first-served basis. You may enter the speaker's queue by calling **855-925-2801**, enter the code **10049**, press the * key, and then enter **3**. When it is your turn to speak, you will hear an automated message indicating that your microphone has been unmuted, and the moderator will invite you to begin sharing your comment.

Speaker Time Limits

To facilitate fair and orderly expression of comments, speakers will be given two (2) minutes to state their comments. Speakers may not give away, assign, or yield unused time. Unused time is automatically forfeited to the moderator. Speakers will only be called (unmuted) during the designated time.

Guidance for Speaker Content

We have established, based on experience, the following tips for an effective presentation:

- When offering spoken comments, please mute or turn down your commuter speakers to prevent the sound from echoing while you are speaking.
- When it is your turn to speak, please speak clearly and state the following for the record:
 - Name
 - Relationship to the project (area resident, business owner, commuter, interested citizen, etc.)
- Please keep comments relevant to the Brent Spence Bridge Corridor Project.
- Please keep comments/concerns as specific as possible.

- Once all speakers have presented, the moderator will ask if anyone else would like to speak. If there are no additional speakers, those who previously presented will be permitted to speak for an additional two (2) minutes by calling back into the speaker queue.
- If desired, the speaker may follow-up on verbal comments in writing. (This is not a requirement and will not provide the verbal comments additional weight.)

Conduct

Participants must observe the following rules for conduct:

- Participants must be respectful and considerate of the opinions of others.
- Participants must be considerate of the time allocated for others to speak.
- Demeaning and derogatory words or actions may result in attendee(s) being muted and/or asked to leave the virtual public hearing.
- A moderator will administer the rules. The moderator may:
 - Interrupt, warn, or terminate a participant's statements when the statements are too lengthy, personally directed, abusive, obscene, or irrelevant.
 - Mute an individual and/or request any individual to leave the hearing when that person does not observe reasonable decorum.